



BOARD MEMBER AGREEMENT

Florida Native Plant Society

As a member of the Board of Directors (Board) of the Florida Native Plant Society, Inc. (FNPS), I understand and agree that I am responsible, collectively with my fellow Board members, for ensuring effective governance of fiscally sound policies as well as strategic direction of FNPS. To that end, I understand my responsibilities require me to:

1. Understand and ensure that FNPS reaches its Mission and vision.
2. Know and effectively articulate the Mission, purpose, goals, policies, and programs of FNPS, including understanding and contributing to FNPS's strategic plan.
3. Attend and actively participate in Board meetings and committee meetings, in person and by teleconference.
4. If I miss more than two consecutive Board meetings, or more than 50% of meetings in a calendar year without prior notification and justification to the President, I will resign from the Board. The Board may, at its discretion, waive this provision.
5. Participate in special Board orientation, trainings and retreats.
6. Be available and willing to serve on Board committees.
7. Be accessible, at least by phone or e-mail, to staff and other Board members as needed.
8. Support FNPS by making a meaningful financial gift according to personal means.
9. Attend as many FNPS events and fundraisers as possible.
10. Share my resources and talents with FNPS, including expertise, contacts for financial support, and contacts for in-kind contributions.
11. Serve as an advocate for FNPS within my circles of influence — personal, business, faith, civic, etc.
12. Represent FNPS to my community.
13. Fulfill commitments within agreed-upon deadlines.
14. Maintain and promote high ethical standards including good-faith Board decision making and avoiding an actual or perceived conflict of interest with other activities, interests, and/or organizations with which I may be involved.
15. Review and sign the FNPS Conflict of Interest agreement at least annually.
16. Maintain the confidentiality of the private information of FNPS staff, contractors, and Board members.
17. Understand and abide by FNPS policies and procedures.
18. Participate in hiring and periodic evaluation of FNPS staff, as appropriate.

19. Be fiscally responsible for governance by being familiar with the FNPS annual budgets, endowment funds, tax returns, and other financial matters.
20. Identify friends and associates who might be prospective FNPS supporters or Board members and convey this information to the President.
21. In the event, for whatever reason, I can no longer fulfill my duties and responsibilities as a Board member, I will notify the Board chair and transfer any outstanding responsibilities to other members of the Board.

In its turn, FNPS (Staff and Board) is responsible to me as follows:

1. I will be provided, without request, all notices, reports and other documents that allow me to fulfill my obligations as a Board member.
2. I can call on FNPS staff to discuss program and policy, goals, and objectives.
3. Board members and staff will respond in a straightforward and thorough fashion to any questions I have that I feel are necessary to carry out my fiscal, legal, or moral responsibilities to FNPS.
4. FNPS will provide errors and omissions insurance coverage for all Board members.

Name of Board Member (print or type)

Signature of Board Member

Date

For board term beginning _____ and ending _____

Approved by the FNPS Board on September 19, 2019



Susan Carr, PhD

September 23, 2019

Date